

## ALL CLASSES

## BALTZ GENERAL INFORMATION

### CONTACT INFORMATION:

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### MY SCHEDULE: SPRING 2014

G1 A328 Prep	B1 A327 Geometry 1
G2 A328 SRT	B2 A302-B Prep
G3 A328 Geometry 1 B lunch	B3 A318 Geometry 2 B lunch
G4 A328 Geometry 2	B4 A332 Geometry 2

### SCHOOL POLICIES-

I will defer to school policy wherever necessary. This will not be a safe haven for rule bending or breaking. The school's rules are written with the safety and well-being of everyone in the building in mind. Please read and understand your Student Handbook. Whether I agree with them or not, I respect and promote the consistent enforcement of these rules. You should understand there are processes in place to attempt to change some rules should you disagree with them, but as long as they are the rules, we will follow them in this class. That is what good citizens do.

### SAFETY- "Calm people live." -Adam Savage, MYTHBUSTERS

Your safety is the most important thing to you, your parents, and to every adult in this building. Each room has a plan for evacuation or severe weather. When possible, you should move quickly and quietly to the designated location where your presence and safety can be confirmed. If possible, call your parents. This will give them the most satisfying reassurance while freeing the school's phone lines to deal with the situation at hand. Carmel Clay Schools has a very comprehensive and progressive plan in place to deal with crises, and we will run scenario drills to practice the art of remaining calm and smart under dire and unfamiliar circumstances.

### BEHAVIORAL EXPECTATIONS-

My rules are simple.

- 1) I will always come to class prepared.
- 2) I will treat all students and teachers fairly.
- 3) I will be patient and respectful of the learning environment.

I only expect you to reciprocate. Behaviors outside these boundaries (unprepared, unfair, impatient and disrespectful) are unwelcome.

### THE LETTER HOME-

Within the first weeks of school, your parents will receive an introductory letter from me explaining some of the ins and outs of our class and introducing them to the resources they can use to monitor our progress. It is also intended to open lines of communication between your math class and home. I may entrust you as the most reliable means of delivery and return of some communications.

### OUR DAILY ROUTINE-

I will do my best to greet you at the door each day. When you arrive in the class, a warm-up activity will be posted for you to begin by the time the tardy bell rings. During this time I will record daily attendance and follow-up on any assignment checks. The rest of the agenda for the day will also be posted. On many days you can expect to cover more than one section in the textbook. You will likely have time to complete most work in class, but regardless of how much work you complete, you should reserve time to make sure you are organized with notes, assignments, etc. before you depart. Finally, the end of the class period is often interrupted by important announcements from the office. **For this reason you should please remain quiet and seated until I can offer any final words and dismiss the class together.**

### MATERIALS-

Pencils, notebook/paper, textbook, workbook, "Geometer", \*calculator, assignments and some method of organization (e.g. folder, binder, etc.) should accompany you to each class meeting. If possible, you might find your own colored writing instruments, compass, protractor, ruler or straight edge useful to complete assignments and practice outside of class. These materials are provided for you to use in class only. (\*Provided for certain classes. See your teacher or Course Information Guide.)

### PASSES-

If you need to leave the classroom, please ask permission. Anytime you are in the hall during class, you must carry a signed official hall pass. **Please do not interrupt me or the class to ask for a pass.** You may go on *your* time (classwork), not *mine* (instructional) or *another student's*. Passes may be issued at the teacher's discretion. To go to another classroom, you must present an official hall pass signed by the teacher at your destination in order to be released. Please understand that administration, abuse or other circumstances may require me to decline your request.

### DISCIPLINE-

Generally speaking I'm not a meanie, so I gladly refer all that stuff to the people who are really good at it! **Cheating, any form of academic dishonesty, insubordination, and general distractions will not be tolerated.** Documentation of an incident will be provided to parents, school administrators and counselors as directed in the Student Handbook.

**IT'S ONLY FAIR TO WARN YOU ABOUT MY PET PEEVES...**

...twice, since they are already **bolded and underlined above**. Simply stated, don't contribute to distractions that would cause me to have to repeat myself. This interrupts the learning environment for me, you and your classmates. If you come to class prepared, pay attention, follow direction, and are not a distraction, then we won't have any trouble. Remember to remain seated until the final bell sounds, and I have dismissed the class.

**ATTENDANCE AND MAKE-UP WORK-**

See the attendance guidelines and consequences in the Student Handbook for more information on school policy regarding tardiness, absence and make-up rights and responsibilities. Attendance is required the same as in any class. If you are not here to receive the lesson and individualized assistance provided during class, you are still responsible for the lesson and assignments. If you miss class for any reason you should first check the syllabus or Website, then plan to collaborate with your peers for notes and examples. Review the lesson that you missed and attempt the assignment. Seek assistance from your peers, then see me if you need further clarification.

-Take responsibility for your tardiness by presenting a pass as justification.

-Missing assignments resulting from excused absences will be accepted for full credit until the test day for the current unit. After that, specific arrangements should be made if more time is needed.

-Late assignments resulting from incomplete work or unexcused absences will be accepted for as little as half credit until the test day for the current unit. No extensions will be granted for late work.

-If you are absent prior to a test but did not miss any new material, you will be expected to take the test on the scheduled test day. Review materials are always handed out in advance.

-If you are absent on the day of a scheduled test you will be expected to take the test on the first day you return if you did not miss any new material. Make-up tests may be different from the standard test in format and/or content, and therefore may seem more difficult or unfamiliar, so don't miss a test day if you can help it!

**LIFELINES-**

'Cause life happens to all of us. At the bottom of this page is an opportunity to rescue yourself from the inevitable overwhelm, frustration, stress, overwork, fatigue, emergency or other pressures that may cause an assignment to fall to the bottom of your priority list. Your lifeline can be submitted as a full credit substitute for any daily lesson assignment **on the designated due date during the semester**. Lifelines will not be accepted for make-up work, extra credit or review assignments. Use it wisely! You're welcome.

**GRADING-**

Your semester grade is the only grade on your permanent record and will reflect a combination of the two grading periods (40% each) and the mid-term and final exams (20%). The school dictates the following grade scale:

- 90% = A-
- 80% = B-
- 70% = C-
- 60% = D-
- <60%= F

In most m class, your grade for each 9-weeks period will reflect roughly 10% effort (practice, classwork, participation, etc.) and 90% ability (tests, quizzes, projects, etc.). It is important to demonstrate your fullest understanding of the concepts on tests, because I do not make curves. Curves suggest that it is less important to meet my expectations, because you really only need to know as much as the next guy, right? They promote mediocre performance and competition among students, and I do not want your desire to learn to be compromised by either one.

**PROGRESS-**

Assignment scores will be entered into the online gradebook on a routine basis. Tests will always be graded and returned by the next class meeting. You should be able to view your current standing in the class at any time. Please make sure you and your parents have access to your progress, and check it frequently. I don't want mistakes or oversights to go unnoticed, especially if they work to your disadvantage. Students access your grades using your myCCS account. Your parents can register for access to the online gradebook from the school's Website, school district Website, and my Website or directly at [https://myccs.ccs.k12.in.us/parent\\_registration/step1](https://myccs.ccs.k12.in.us/parent_registration/step1).

**HELP!!!!!!!!!!!!!!!- [www.tessellatingties.com](http://www.tessellatingties.com)**

On my Website, you can access course information and materials, homework/study assistance, free or private tutoring, suggestions for parents and students and other interesting math links.

*I enjoy teaching math, particularly this class, and I want you to appreciate and understand it. Please see me anytime if you are having any problems in the classroom or outside the classroom that are causing you not to fully understand the material.*

**A LIFELINE can be submitted as a full credit substitute for any daily lesson assignment.**



**NAME:** \_\_\_\_\_

**ASSIGNMENT:** \_\_\_\_\_

**DATE:** \_\_\_\_\_




**Expires June 31, 2014**

Not transferable.